

**BOARD OF EDUCATION  
WEST ESSEX REGIONAL SCHOOL DISTRICT  
REGULAR MONTHLY MEETING  
July 21, 2021  
Board Secretary's Memorandum**

**EXECUTIVE SESSION: 7:00 PM**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED, that public release of these discussions will occur when the need for confidentiality no longer exists.

**OPEN MEETING:**

The Board will reconvene from Executive Session and Ms. Maryadele Wojtowicz, President, will preside and voice the call to order at 7:30 p.m.  
Pledge of Allegiance

**ROLL CALL:**

Ms. C. Egan  
Ms. A. Fahey  
Ms. J. Marcus  
Mr. F. Perrotti  
Mr. A. Rubinich  
Ms. D. Sacco-Calderone – Vice-President  
Ms. J. Skelton  
Mr. R. Stampone  
Ms. M. Wojtowicz - President

**Administration:**

Mr. Damion Macioci, Superintendent of Schools  
Ms. Melissa Kida, Board Secretary/Business Administrator

**PUBLIC NOTICE OF MEETING:**

Notice of the July 21, 2021 meeting of the Board of Education was e-mailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on January 7, 2021 and The Star Ledger on the same day.

West Essex Regional Board of Education  
AGENDA – July 21, 2021

**BOARD PRESIDENT’S REPORT:**

**SUPERINTENDENT’S REPORT:**

- Director of Curriculum’s Report

**COMMENTS FROM BOARD MEMBERS:**

**BOARD COMMITTEE REPORTS/COMMENTS:** (any new or old business)

**PUBLIC COMMENTS:**

Ms. Wojtowicz will open the floor to the public for comments on agenda items.

*(In accordance with Bylaw #0167, a copy of which is available on the District’s website, the Board is now opening the meeting for a period of public comment. Please remember to announce your name, place of residence, and group affiliation, if appropriate. Your statements will be limited to three (3) minutes in duration. The Board will, of course, consider your comments as they relate to its obligations to effectively govern the West Essex School District.)*

West Essex Regional Board of Education  
FINANCE– July 21, 2021

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 7, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. To approve the bills and claims **check number 046829** through **check number 046892** and **check number 046894** through **check number 046913** and **check number 046915** through **check number 046932** and **check number 510657** through **check number 510659**.  
Payroll check number 500991 through check number 500992 and check number 500994 through check number 500997 and check number 500999.  
Void check numbers 046725, 046755, 046893, and 046914.  
Totaling: \$2,296,627.58  
Enclosures 1F – 4F
2. To approve the Regular Meeting Minutes of **June 30, 2021**.  
Enclosures 5F – 25F
3. To approve the Executive Session Minutes of **June 30, 2021**.  
Enclosure 26F
4. To accept, as per West Essex Regional Board of Education Policy and Regulation #7230, grants totaling **\$12,355.59** from the **West Essex Education Foundation** to be used for the following:
  - \$989.56 for the purchase of supplies for the World Language classes at the Middle School
  - \$190.00 for the purchase of supplies for the 8<sup>th</sup> Grade English classes at the Middle School
  - \$2,985.00 for the purchase of supplies for the 8<sup>th</sup> Grade Algebra I classes at the Middle School
  - \$2,934.08 for the purchase of supplies for all Special Education classes
  - \$744.95 for the purchase of supplies for the Guidance Department
  - \$349.00 for the purchase of supplies for the Personal Finance classes at the High School
  - \$2,985.00 for the Algebra I Geometry and Algebra II Pre-Calculus classes at the High School
  - \$1,178.00 for the purchase of supplies for the HS Band
5. To *amend Finance Motion #8* previously approved at the **June 30, 2021** Board meeting approving acceptance of the **2021-2022 IDEA Consolidated Formula** grant award, to read: as presented in the amount of **\$314,643**.

West Essex Regional Board of Education  
FINANCE– July 21, 2021

6. To approve **Hackensack UMC Mountainside Family Practice Associates** to serve as the school physician for the West Essex Regional School District for the 2021/2022 school year in accordance with the attached proposal, for an annual fee of \$20,220.00.

**Enclosures 27F – 34F**

7. To approve the **Student Activity Check Register** from June 25, 2021 through July 20, 2021, **check number 12545** through **check number 12550** and **check number 12553** through **check number 12561**.  
**Void check numbers 12551, 12552 and 12562.**  
**Totaling: \$12,907.19**

**Enclosures 35F – 37F**

**ROLL CALL:**      Yes:  
                             No:  
                             Abstain:  
                             Absent:

West Essex Regional Board of Education  
CURRICULUM/SPECIAL EDUCATION – July 21, 2021

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 – 15, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. To approve the 2020/2021 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #2300182**, for disbursement of transportation expenses in the amount of \$2,560.

**Enclosures 1CSE – 2CSE**

2. To approve the 2020/2021 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #200180** and **#200190**, for disbursement of transportation expenses in the amount of \$820.

**Enclosures 3CSE – 4CSE**

3. To approve the 2020/2021 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #52100013**, for disbursement of transportation expenses in the amount of \$1,240.

**Enclosures 5CSE – 6CSE**

4. To approve the 2020/2021 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #2400368** for disbursement of transportation expenses in the amount of \$1,000.

**Enclosures 7CSE – 8CSE**

5. To approve the 2020/2021 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #42100107**, for disbursement of transportation expenses in the amount of \$520.

**Enclosures 9CSE – 10CSE**

6. To approve the 2020/2021 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #2300306**, for disbursement of transportation expenses in the amount of \$1,800.

**Enclosures 11CSE – 12CSE**

West Essex Regional Board of Education  
CURRICULUM/SPECIAL EDUCATION – July 21, 2021

7. To approve the 2020/2021 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #2400629**, for disbursement of transportation expenses in the amount of \$2,240.

**Enclosures 13CSE – 14CSE**

8. To approve the 2020/2021 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #42100258**, for disbursement of transportation expenses in the amount of \$120.

**Enclosures 15CSE – 16CSE**

9. To approve the 2020/2021 Special Education Student Transportation Reimbursement contract, as attached, between the West Essex Regional School District and the parents of **Student ID #2300316**, for disbursement of transportation expenses in the amount of \$140.

**Enclosures 17CSE – 18CSE**

10. To approve the **New Jersey Commission for the Blind and Visually Impaired** as a provider of educational services for the following in-district students requiring vision services, for the 2021/2022 school year, at a cost of \$2,200 per student:

- **Student ID# 2300130**
- **Student ID #32200024**

11. To approve an *additional* Robotics Camp for West Essex students (grades 7-12) to be held on campus from August 9-12, 2021. The hours will be from 8:00 a.m.-1:00 p.m. Enrollment will be on a first-come, first-serve basis and limited based on social distancing guidelines. The program will be paid through Elementary and Secondary Emergency Relief (ESSER) funds.

12. To approve an *additional* Art Exploration Camp for incoming WEMS students (grades 7-8) to be held on campus from August 16-19, 2021. The hours will be 8:00 a.m.-12:00 p.m. Enrollment will be on a first-come, first-serve basis and limited based on social distancing guidelines. The program will be paid through Elementary and Secondary Emergency Relief (ESSER) funds.

13. To approve an *additional* Head Start ELA Summer Program for WEMS students (grades 7-8) to be held on campus August 2-5, 2021. The hours will be 8:00 am-12:00 pm Enrollment will be on a first come first serve basis and limited based on social distancing guidelines. The program will be paid through Elementary and Secondary Emergency Relief (ESSER) funds.

West Essex Regional Board of Education  
CURRICULUM/SPECIAL EDUCATION – July 21, 2021

14. To *amend* Curriculum/Special Education Motion #1 previously approved at the **June 30, 2021** Board meeting approving out-of-district placements for the 2021/2022 school year, to read:

Student	Out of District School	Tuition
Student ID # 12200022	Barnstable Academy 8 Wright Way Oakland, NJ 07436 201-651-0200	Tuition - \$ 49,650.00 <u>Transportation - \$9,975.00</u> <u>Barnstable Edge - \$14,595.00</u> <b>Total Cost - \$74,220.00</b> (September 1, 2021, through June 30, 2022)

15. To approve the following requests for Professional Development:

Employee Name	Conference/Workshop	Location	Date(s)	Expenses
Rowen, Alyssa	The ABC's of CAS	Hackettstown, NJ	Monday 10/11/21	Conference Fee: \$60.00 Personal Expenses: Not to Exceed \$25.41

ROLL CALL:      Yes:  
                      No:  
                      Abstain:  
                      Absent:

West Essex Regional Board of Education  
PERSONNEL – July 21, 2021

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 17, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. To approve the letter of resignation from **Timothy Sweeney** as a Health/Physical Education Teacher assigned to West Essex Regional High School effective July 1, 2021.
2. To approve the appointment of **Michelle Saus (MA)** as a Computer Science teacher assigned to West Essex Regional Middle School, effective September 1, 2021, for the 2021/2022 school year, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, at an annual salary of \$64,350, which is Step 5 of the 2021/2022 Master's Degree Teacher's Salary Guide.  
**[NOTE:** Ms. Saus replaces Karen Hudson, who resigned.]
3. To *rescind* the appointment of **Michele Riker** as Head Cheerleading Coach for the 2021/2022 Winter season.
4. To appoint **Luisa Tamburri**, Assistant Principal of the Middle School, and **Lisa Swanick**, Instructional Supervisor of Fine Performing and Practical Arts, as School Safety Co-Specialists, at the stipend amount of \$4,000 each, for the 2021/2022 school year.
5. To approve **Kimberly Westervelt**, High School Assistant Principal, as AP Coordinator, for the 2021/2022 school year, for the stipend amount of \$4,000.
6. To approve **Lisa Hulse**, Director of Guidance and Student Personnel Services, as SSD Coordinator for AP, for the 2021/2022 school year, for the stipend amount of \$4,000.
7. To approve **Karen Kinsey** as school nurse for the ESSER-funded Summer Enrichment Programs to be held on campus August 9, 2021 through August 26, 2021, not to exceed 5 hours per day, Monday-Thursday, at the rate of 1/200ths her annual salary, pro-rated.
8. To *amend* **Personnel Motion #4** previously approved at the **December 7, 2020** Board meeting approving **2020/2021 NJSIAA Season 2\*** Coaching appointments, pending completion of contract negotiations, as follows:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
<u>Ice Hockey</u>				
	Tim Shea	Assistant	<u>5</u>	<u>\$7,323</u>
<u>Strength Coach</u>				
	Dominick Linsalato	Assistant Coach	<u>5</u>	<u>\$4,818</u>



West Essex Regional Board of Education  
PERSONNEL – July 21, 2021

9. To *amend* **Personnel Motion #18** previously approved at the **June 14, 2021** Board meeting approving **2021/2022 Fall** Coaching appointments, as follows:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
<u>7/8 Boys Soccer</u>	Danielle Purciello	7/8 <sup>th</sup> Grade Coach	<u>4</u>	<u>\$5,976</u>
<u>Girls Soccer</u>	Robert Faggiani	Head Coach	<u>3</u>	<u>\$9,854</u>

10. To approve the following **2021/2022 Fall** Coaching appointments:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
<u>Boys Soccer</u>	Gary Collucci	Assistant Coach	5	\$7,619
<u>Girls Volleyball</u>	Tim Walsh	Assistant Coach	5	\$7,619
<u>Cheerleading</u>	Kara Licastro	Assistant Coach	5	\$5,013

11. To approve the following **2021/2022 Winter** Coaching appointments:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
<u>Fencing</u>	Janice Tufaro	Assistant Coach	1	\$4,455

12. To approve the following movement on the guide for the 2021/2022 school year, effective September 1, 2021:

	<u>From</u>	<u>To</u>
Sorrentino, John	BA Step 5 \$61,274	MA Step 5 \$64,350
Sommer, Lauren	MA15 Step 15 \$90,517	MA30 Step 15 \$93,501

13. To approve the following staff members to work as instructors at the Robotics Camp for West Essex students (grades 7-12) to be held on campus from 8:00 a.m.-1:00 p.m., beginning August 9, 2021 through August 12, 2021, at 1/200<sup>th</sup>'s annual salary:

Christopher Conroy  
Tim Shea

West Essex Regional Board of Education  
PERSONNEL – July 21, 2021

14. To approve the following staff member to work as an instructor at the Art Exploration Camp for incoming WEMS students (grades 7-8) to be held on campus from 8:00 a.m.-12:00 p.m., beginning August 16, 2021 through August 19, 2021, at 1/200<sup>th</sup>'s annual salary:  

Erica Lescota
15. To approve the following staff member to work as an instructor at the Head Start ELA Summer Program for incoming WEMS students (grades 7-8) to be held on campus from 8:00 a.m. – 12:00 p.m., beginning August 2, 2021 through August 5, 2021, at 1/200<sup>th</sup>'s annual salary:  

Bonnie Jing
16. To approve **Rosemary Polzella** to work four (4) days between July 26, 2021 and August 31, 2021, for CST support, at the rate of \$29.47 per hour.
17. To *amend* **Personnel Motion #4** previously approved at the **June 24, 2020** Board meeting approving **2020 Fall** Coaching appointments, pending completion of contract negotiations, as follows:

<u>SPORT</u>	<u>CANDIDATE</u>	<u>POSITION</u>	<u>STEP</u>	<u>STIPEND</u>
<u>Football</u>	Ralph Velardi	Assistant Coach	<u>3</u>	<u>\$7,323</u>
<u>Field Hockey</u>	Stephanie Pezzuti	Assistant Coach	<u>3</u>	<u>\$7,323</u>
<u>7/8 Boys Soccer</u>	Danielle Purciello	7/8 <sup>th</sup> Grade Coach	<u>3</u>	<u>\$5,592</u>
<u>Boys Soccer</u>	Henry Guadalupe	Assistant Coach	<u>4</u>	<u>\$6,795</u>
<u>Girls Soccer</u>	Robert Faggiani	Head Coach	<u>2</u>	<u>\$9,088</u>
	Samantha Minnella	Assistant Coach	<u>5</u>	<u>7,323</u>

ROLL CALL:    Yes:  
                      No:  
                      Abstain:  
                      Absent:

West Essex Regional Board of Education  
MISCELLANEOUS – July 21, 2021

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 7, will be voted upon in one motion.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the following motions:

1. To approve the Second Reading of Bylaw #0131 – Bylaws, Policies, and Regulations.

**Enclosures 1M – 3M**

2. To approve the Second Reading of Bylaw #0168 – Recording Board Meetings.

**Enclosures 4M – 6M**

3. To approve the Second Reading of Policy #2421 – Career and Technical Education.

**Enclosures 7M – 8M**

4. To approve the Second Reading of Policy #3134 – Assignment of Extra Duties.

**Enclosure 9M**

5. To approve the Second Reading of Policy #3142 – Nonrenewal of Nontenured Teaching Staff Member (Policy & Reg.).

**Enclosures 10M – 15M**

6. To approve the Second Reading of Policy #4146 – Nonrenewal of Nontenured Support Staff Member (Policy & Reg.).

**Enclosures 16M – 21M**

7. To approve the Second Reading of Policy #5460.02 – Bridge Year Pilot Program (Policy & Reg.).

**Enclosures 22M – 29M**

**ROLL CALL:** Yes:  
No:  
Abstain:  
Absent:

West Essex Regional Board of Education  
MISCELLANEOUS – July 21, 2021

The Board President will open the floor to the public for comments on non-agenda items.

Motion to adjourn by \_\_\_\_\_ Seconded by \_\_\_\_\_.

ADJOURN: There being no further business before this Board of Education, BE IT RESOLVED that this public meeting be adjourned...\*\*

[NOTE: IF MOVING INTO EXECUTIVE SESSION, INCLUDE THIS: \*\*...and that the Board enters into private session to discuss matters of personnel, negotiations and litigation with the possibility of reconvening to public session to conduct additional business. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.]